

**ULSTER UNIVERSITY STUDENTS' UNION STUDENT EXECUTIVE
Minutes of meeting held on 8th May 2017 in Coleraine**

PRESENT:-

Colum Mackey (President), Micky Quigg (VP Campaigns and Communication), Kevin McStravock (VP Coleraine), Conán Meehan (VP Belfast), Ben Johnston (VP Magee), Hannah Rooney (VP Jordanstown), James O'Mullan (Sports President)

IN ATTENDANCE:-

James Colgan (VP Magee Elect)

APPOLGIES:-

Emmett Mullally (General Manager), James O'Mullan (Sports President), Karen McKilllop (Marketing Manager) Stuart Cannell (Democracy and Campaigns Coordinator), Avril Honan (Student Engagement Manager)

1. MATTERS ARISING

The President noted the following matters arising from the previous student executive:

Nut Allergy Presentation – The presentation was delivered by VP Belfast, student recognised the need to be aware of certain foods they bring into the classroom due to certain allergic reactions, and staff were happy UUSU intervened.

NUS Awards – The UUSU Officer team submitted 4 submissions for the National Union of Students SU awards, some including officer team of the year. The President thanked VP Campaigns and the rest of the team for their hard work on the submissions, and hopefully one of the four get shortlisted.

Business studies Icebreakers at Magee – VP Magee & VP Campaigns noted a poor turnout for the class, after staff asked UUSU to engage in ice breakers as a way to for students to make friends. Both officer's noted despite attendance they got good interaction and engagement from the students on what UUSU is and does, in an informal basis.

Traffic lights on policy – President noted there is no update on the current progression of each policy. President to meet with Democracy coordinator in the next few weeks to discuss, any officer is more than welcome to attend.

Un-transition event – VP Magee to follow up, check availability of each officer and to plan an end of year team bonding event.

2. PRESIDENT COMMUNICATIONS

It was noted that UUSU will be rolling out their annual exam stress campaign, each site VP is to organise free tea and coffee over the fortnight of the exam period, as well as the puppy room with Causeway Coast and Dog Rescue if they wish. VP Jordanstown made up care packs for Mental health week, site VPs are encouraged to use these up around campus in study hubs and library. VP Coleraine mentioned about care packages to be laid out in Library toilets for students, filled with mints, mouthwash and hair products just to show students we are thinking of them during exam time. SE agreed it was a good idea and to implement.

Voter registration will also be done for the 2017 General Election in June, officers are encouraged if available to go around halls and campus with NUS-USI President if available.

3. AGM

The Students' Union Annual General Meeting meet and was quorate. The committee confirmed they were happy to change the status of UUSU to a charitable company. The president thanks the officer team for getting students to attend the meeting especially around exam time.

4. NUS Conference

This was discussed at the previous SE held on 5th May via video conference.

5. ANY OTHER BUSINESS

The Student Excellence Awards were held recently in the City Hotel and Colours in the Titanic Belfast, both two fantastic evenings. The President noted the University staff and students were really impressed by both nights and congratulated all involved with the setting up of the events.

VP Campaigns noted about creating an officer success video, each officer to name a five/six achievements they have had this year, the can be initiatives they have been involved with on University committees or manifesto promises they have kept. The officer team felt it was a great idea, and everyone was happy to be involved.

6. DATE AND TIME OF NEXT MEETING

The next meeting will be decided via email.

**ULSTER UNIVERSITY STUDENTS' UNION STUDENT EXECUTIVE
COMMITTEE**

Action Sheet

Minute	Action	By Whom	Follow Up
2	For each VP to make care packages to place in appropriate toilets within the Library toilets.	Each campus VP	Student Executive
2	Update on how the puppy rooms were received by students.	Each campus VP	Student Executive
5	For a video to be created outlining the successes that each of the Student Officers have had this academic year.	Vice-President Campaigns and Communications	Student Executive