

## **Student Council**

### **Procedural Steps**

The Students' Union and Student Council are bound by the agreed Constitution and Schedules ([http://uusu.org/ee\\_uploads/downloads/Constitution-2011.pdf](http://uusu.org/ee_uploads/downloads/Constitution-2011.pdf)). Due to this, we have to follow an agreed set of procedures when presenting and passing policy at Student Council – don't worry, it isn't complicated. This is what you need to do:

- Research and write your policy. If you need assistance in please get in touch with the Democracy and Campaigns Coordinator or a Student Officer. Please find their email addresses and telephone numbers on the Student's Union website;
- Ensure you are happy with the wording as any official amendments may cause the policy to be sent back by Student Council to be readjusted or rewritten;
- You will need to have a fellow student act as a 'seconded'. This basically means that you have another student who supports your policy and can potentially assist in writing and researching it;
- Send your policy to the **Clerk of the Council** at least ten University days before the next Student Council meeting. This is to ensure that it can be circulated around all Councillors to give them enough time to read it before the meeting occurs;
- Come along to Student Council and speak about your policy to encourage Councillors to vote in favour of it. Only elected Councillors and the Student Officers will have the ability to vote, however, any student is welcome to come along to speak for or against any policy;
- Hopefully your policy will pass and become part of what the Students' Union and Student Executive will work towards. You will need at least 50% +1 of the overall vote.
- All policies passed are relevant for two academic years.

### **Dates**

Below are the scheduled dates of the Student Council meetings within the academic year of 2016/17. These may be subject to change after the first meeting. The locations have not yet been determined, but will most likely occur within the Coleraine or Belfast Campus of Ulster University.

- Thursday 3<sup>rd</sup> November;
- Tuesday 29<sup>th</sup> November;
- Thursday 9<sup>th</sup> February;
- Tuesday 21<sup>st</sup> March.

### **Current policy within Ulster University Students' Union**

Please follow the link to the current policies active within the Students' Union (<http://uusu.org/downloads/policies>)