

## **Sports Union Club or Students' Union Society Committee Member**

### **Outline of Activity:**

To be responsible for a Sports Union Club or Students' Union affiliated Society in a leadership role (i.e. as Chairperson, Secretary, Treasurer etc.). Activities include liaising with the Sports Union/Students' Union, promoting membership to UU students, organising events and managing the budget. Committee Members are elected at the end of or at the beginning of each academic year.

### **Learning Outcomes:**

Management of Resources, Leadership, Communication and Administration (e.g. running meetings, writing minutes and submitting budgets).

### **Anticipated Level of Commitment:**

Minimum of 30 hours engagement and attendance at Club/Societies inductions and training.

A Club/Society Office Bearer Logbook must be completed detailing your activities and reflecting on the outcomes and how they have enhanced your employability. This must be completed within the academic year which the activity was carried out and must be verified by the appropriate person and forwarded to the Students' Union. The logbook can be downloaded from the UUSU website: [www.uusu.org](http://www.uusu.org) as well as the information required on who can verify this and where to return it.

### **For More Information Contact:**

Jodie McAneaney  
Societies Development Coordinator  
UUSU  
Tel: 028 90366040  
E-mail: [ja.mcaneaney@uusu.org](mailto:ja.mcaneaney@uusu.org)  
Web address: [www.uusu.org](http://www.uusu.org)

Charlie Peile  
Sports Union Development Assistant  
(Jordanstown)  
UUSU  
Tel: 028 90366057  
E-mail: [cl.peile@uusu.org](mailto:cl.peile@uusu.org)  
Web address: [www.uususport.org](http://www.uususport.org)

### **Verification carried out by:**

Societies: Vice President Academic & Student Affairs OR Societies Development Coordinator

Sports Clubs: UUSU Sports President OR Sports Development Coordinator

### **Short 2 Line Descriptor to be added into the HEAR database:**

*A Students' Union Society or Sports' Union Club Committee Member who has carried out a minimum of 30 hours volunteering over the course of an academic year to lead a student group, promote membership, organise events and manage a budget.*